**Contribution detail file (should be named as EVEMC.TXT)**

File Name :EPF Reg.No+C)+.txt Example : A000123C.txt

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Field** | **Length** | **Type** | **Description** | **Example** |
| 1 | NICNumber | 20 | Text | NIC/Passport number | 603411407V |
| 2 | LastName | 40 | Text | Last Name | DISSANAYAKE |
| 3 | Initials | 20 | Text | Initials | X Y Z |
| 4 | MemNumber | 6 | Numeric | Member AC number | 123 |
| 5 | TotCont | 9.2\* | Numeric | Total Contribution Amount (Rs.) | 1500.00 |
| 6 | EmpCont | 9.2\* | Numeric | Employer’s Contribution Amount (Rs.) | 900.00 |
| 7 | MemCont | 9.2\* | Numeric | Member’s Contribution Amount (Rs.) | 600.00 |
| 8 | TotEarnings | 11.2\*\* | Numeric | Total Earnings (Rs.)  Total wages or salary for the month\* excluding overtime payment.  \*This should be include basic wage or salary, cost of living allowance, piece rates & incentive payments. | 7500.00 |
| 9 | MemStatus | 1 | Text | Member Status  *E=Extg.N=NewV=Vacated* | E |
| 10 | ZnCode | 1 | Text | Zone code | A |
| 11 | EmpNo | 6 | Numeric | Employer Number | 12345 |
| 12 | ContPeriod | 6 | Numeric | Contribution Year Month | 200901 |
| 13 | SubmisionID | 2 | Numeric | Data Submission Number\*\*\* | 1 |
| 14 | DaysWork | 4.2 | Numeric | No. of days worked | 20.00 |
| 15 | OcGrade | 3 | Numeric | Occupation Classification Grade (As per the classification of censes and Statistic Dept.) (Refer annex 8) | 001 |

**9.2\* = There should be maximum of 10 digits including 7 integers, decimal point & 2 decimals.**

**E.g. 0001535.73**

**11.2\*\* = There should be maximum of 12 digits including 9 integers, decimal point & 2 decimals. E.g. 000014758.55**

**\*\*\* If it sends the file as a one file (including all the staff),the number should be "01".If it sends under two categories such as "Executive" & "Non-Executive",the number should be "02".**